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CABINET AGENDA

Membership: Councillor Briggs (Chairman)

Councillors Bains, Bowerman, Pike, Guest, Turner and Wilson

Meeting: Cabinet

Date: Monday 11 September 2017

Time: 2.00 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road,
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Nick Leach
Monitoring Officer

1 September 2017

Contact Officer: Penny Milne 02392446234
Email: penny.milne@havant.gov.uk

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive and record any apologies for absence.

2 Minutes

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To confirm the minutes of the last meeting held on 28 June 2017.

3 Matters Arising

To consider any matters arising from the minutes of the last meeting.

4 Declarations of Interests

To receive and record any declarations of interest.

5 Chairman's Report

6 Cabinet Lead Delegated Decisions, Minutes from Meetings etc. 5 - 10

RECOMMENDED that the following Delegated Decisions and Minutes of Meetings be noted:

- (1) Minutes of the Meeting of the Portchester Crematorium Joint Management Committee held on 26 June 2017.

7 Recommendations from the Scrutiny Board

7a Economic Development Service Scrutiny Review 11 - 16

Cabinet Lead For Communities and Housing

8 Safeguarding 17 - 54

9 Commissioning Advice Services 55 - 72

Cabinet Lead for Economy and Infrastructure

10 Local Discretionary Business Rate Relief Scheme 73 - 80

PART 2 (Confidential items - closed to the public)

None.

GENERAL INFORMATION

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Internet

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BOROUGH COUNCIL

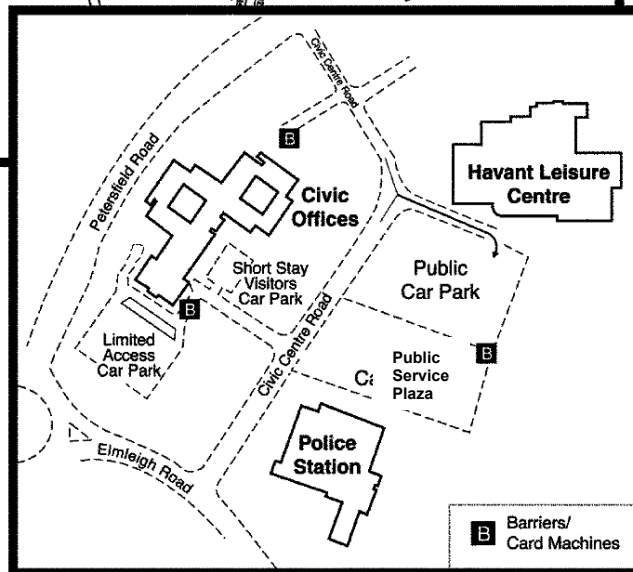
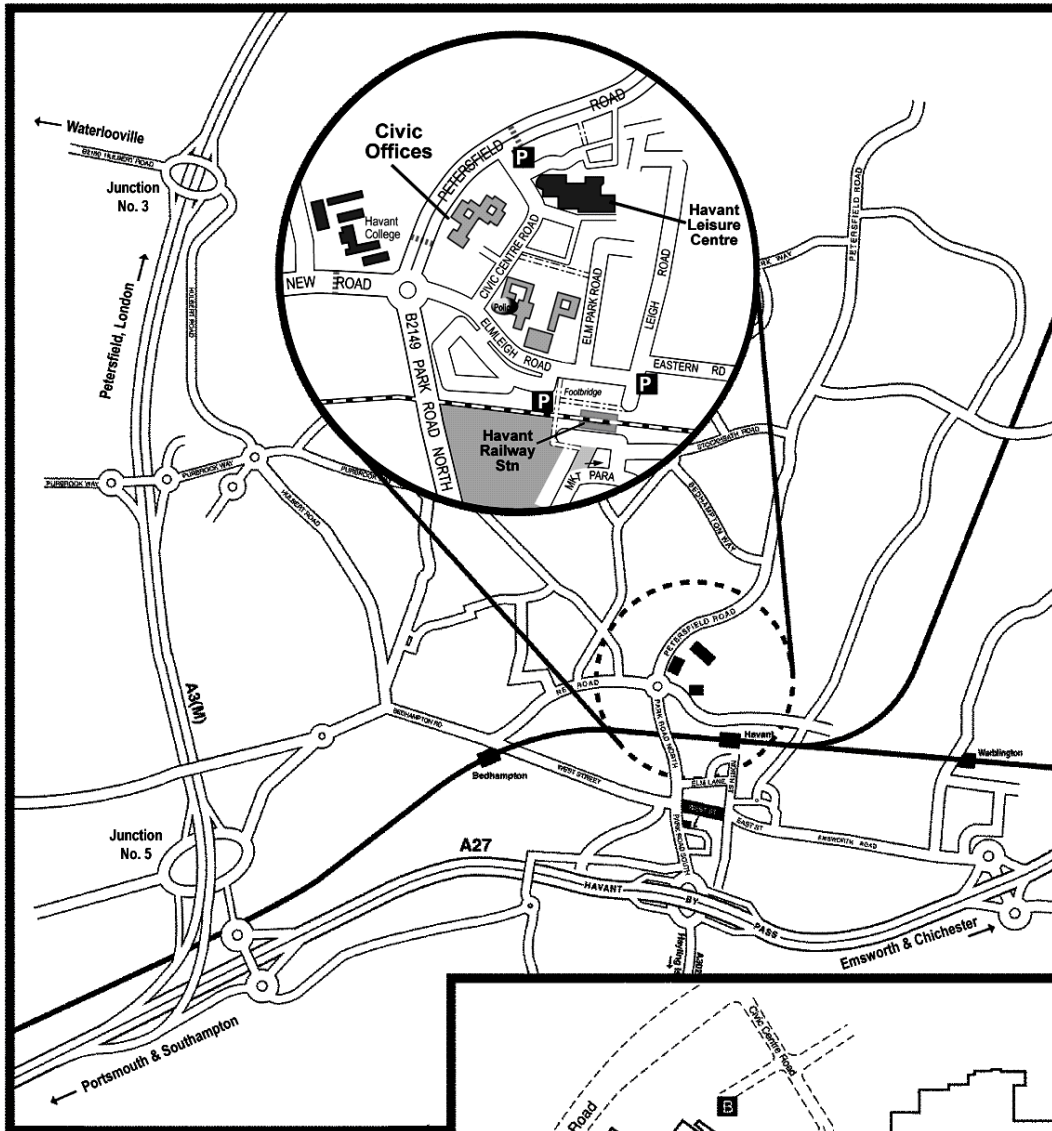
PROTOCOL AT MEETINGS – RULES OF DEBATE

Rules of Debate

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman;
- A motion must relate to the business included on the agenda or accepted by the meeting as urgent business
- A motion must be proposed and seconded before it is debated until it is either accepted or rejected by a vote;
- An amendment can be proposed to the original motion and this must be seconded before it is debated;
- An amendment cannot be considered if it is inconsistent with an amendment previously adopted or repeats an amendment previously rejected;
- The mover of an original motion may, with the consent of the mover of an amendment, incorporate an amendment into the motion;
- Only one amendment may be moved at a time. No further amendments can be moved until the previous amendment has been dealt with;
- Each amendment must be voted on separately;
- If an amendment is carried, the amended motion becomes the substantive motion to which further amendments may be moved;
- If an amendment is lost, other amendments may be moved to the original motion.
- The mover may withdraw an amendment at any time
- After an amendment has been carried, the Chairman will read out the amended (substantive) motion, before accepting any further amendment, or if there are none, put it to the vote.

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;
- Councillors may not vote unless they are present for the full duration of the item;
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes



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